**Meeting Agenda 11-17 7:30pm Hayden Library**

**Client Portion**

1. Discuss progress
2. Get feedback
3. Change requirements (if any)
4. Testimonial Info
   1. What pages to display
      1. Form
      2. Ratings
5. Confirm Presentation Day Invite
   1. Company Materials (business cards, pamphlets, etc…)

**Group Portion**

1. Discuss Task lists
2. Assign Tasks

**Meeting Notes:**